

POLICY ON CLOSURE OF THE ARCHITECTURAL INSTITUTIONS

- ❖ An existing Institution seeking Closure, through its Promoter, shall apply to the Council, in prescribed format along with documents as may be required, and payment of charges of Rs.5,00,000/-. In case the institution has submitted Security Deposit to the Council, the amount may be deducted from the Security Deposit and balance amount, if any, be refunded to the institution.
- ❖ The Council shall not consider for Progressive Closure of an institution. The application submitted by institution shall be considered for complete closure and the students, if any, pursuing B.Arch. Course shall be transferred/migrated to appropriate semester/level of the course to other institutions approved by the Council in the State within the sanctioned intake as per the available vacancy of seats. The institutions/universities receiving the migrated students from such institutions applying for closure may be required to conduct examination, classes etc. in case student(s) have any pending papers/backlogs in previous semesters.
- ❖ The application for closure shall be approved by the Council subject to submission of following documents by the institution:
 - i. Details of B.Arch. course being imparted at the institution along with year-wise number of students admitted/passed out (if any) from institution since inception of the course.
 - ii. Year-wise list of current students (if any) studying the B.Arch., course including name, father's name, date of birth, enrolment numbers issued by Council, NATA/Aptitude Test marks/rank with Roll No, year/semester of course, previous ATKT subjects & status of pass/fail, etc.
 - iii. Reasons for closure of institution.
 - iv. The permission/NOC of the concerned University and competent authority of the respective State/Central Government.
 - v. The consent/NOC of the B.Arch. students currently studying, if any, is obtained.
 - vi. Certificate from competent authority of institution that no matter related to students are pending at the institution.
 - vii. Certificate from competent authority of institution that all marksheets have been issued to the B.Arch. students for their previous examinations.
 - viii. Undertaking from competent authority of institution that all original certificates of the students shall be returned to the students after application for closure is approved by the Council.

- ix. No due certificate of salary and other allowances/dues of faculty, non-teaching staff.
- x. Certificate that no Court case is filed/ pending against the Institution related to conduct of B.Arch. course and no Charge sheet is filed against the Institution.
- ❖ In case the institution did not commence the B.Arch. course after approval from the Council and did not admit any students, only relevant documents, as may be applicable, shall be submitted by the institution."
- ❖ **As approved in the 74th Meeting of Council of Architecture held on 19th December, 2020.**