

Ref.No.CA/28/Renewal/Dig.Cert/2022
January 11, 2022

TO ALL THE ARCHITECTS REGISTERED WITH THE COUNCIL OF ARCHITECTURE

Sub:- Issuance of Digitally Signed Certificate of Registration and Identity Card – reg.

Dear Sir/ Madam,

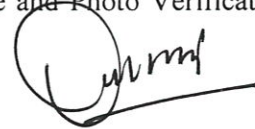
As you are aware, the Council has been issuing physical Certificates of Registration to architects subsequent to their registration under the Architects Act, 1972. Over the years, it has been noticed that the physical Certificates issued to architects are subjected to wear & tear and also prone to damage/loss.

Therefore, in order to automate the renewal of architects, to ensure ease of maintaining Certificates and to make the process of endorsement of certificates more user-friendly & accessible, the Council has decided to introduce digitally signed Certificates of Registration for the architects. The Certificates of Registration shall be issued by the Council in two modes to an architect. First certificate will be a Physical Certificate of registration which shall be sent by post to all the registered architects, free of cost, in lieu of the existing physical certificate. This certificate will carry the latest photograph & signature of the concerned architect apart from registration details and does not need to be sent to the Council for renewal/ endorsement.

In order to apply for this certificate, an architect shall have to surrender his/ her existing Certificate of Registration to the Council. Second certificate will be issued as an Online Digitally Signed Certificates (DSC) of Registration by the Council subsequent to renewal/ endorsement of validity of registration. The online DSCs shall be auto-generated by the system after an architect makes online payment for renewal or applies for endorsement from his/ her login account from time to time. The DSCs shall be emailed to architect in a password protected pdf file. This certificate shall be a valid document for the purpose of indicating and confirming the validity of registration of architects.

In addition, Council is also proposing to issue an identity card to all registered architects which shall contain information related to registration details, date of birth, communication address, mobile and blood group etc.

In order to enable the Council to issue Certificates/ identity cards with latest photographs and signatures, architects are required to upload their latest photographs and/ or signatures and also update their blood group, by logging into their respective login accounts at the COA Portal (www.coa.gov.in) so that the same may be incorporated in revised Physical Certificate of Registration as well as in online DSCs. For authenticating photos and signatures, architects are also requested to upload at their login accounts any one of the following valid documents - (1) Self-attested copy of the valid Passport/PAN card having photo and signatures **OR** (2) Form for Signature and Photo Verification, duly verified from the banker (form enclosed).



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In view of the above, all registered architects having up-to-date renewals, are requested to upload their latest photograph and signatures with valid documents at the portal of the Council at the earliest so that the Council may initiate further action in the matter. In case you face any difficulty in updating above details, please be in contact with Mr. Manoj Sharma, Superintendent, COA (Mob.:9873409138) or email at "rencoa.phsign@gmail.com".

The Council wishes you a very Happy and Prosperous New Year 2022.

Thanking you,

Yours faithfully


R.K. Oberoi
Registrar

Encl: as above

COUNCIL OF ARCHITECTURE

Form for Signature & Photo Verification

The Registrar
Council of Architecture
A Statutory Authority
Ministry of Education, Govt. of India
India Habitat Centre, Core 6-A,
1st Floor, Lodhi Road
New Delhi-110003

Dear Sir,

I _____ s/o _____ is registered as
an Architect with the Council of Architecture vide Regn.No.CA/_____/_____. I request you
to update my latest photograph & signature in records of the Council.

Passport size photo	Signature
Communication Address: _____ _____ _____	
City/ District: _____	Pin: _____
State: _____	
Mobile: _____	
Email: _____	

Signature

.....
(Name of the Applicant)

Signature and Photo verified as per Bank Records.

Date:

Signature of the Bank Manager with Stamp