

MINUTES OF 210TH MEETING OF EXECUTIVE COMMITTEE OF COUNCIL OF ARCHITECTURE, HELD ON FRIDAY AND SATURDAY, 21ST FEBRUARY 2020 AND 22ND FEBRUARY 2020, IN BOARD ROOM, HOTEL THE CHANCERY, #10/6, LAVELLE ROAD, BENGALURU-560001.

(FIRST DAY MEETING – 21ST FEBRUARY, 2020, FROM 12.30 P.M. ONWARDS)

PRESENT :

- | | | |
|--------------------------------|---|--------------------|
| 1. Ar. Habeeb Khan | : | Chairman, in Chair |
| 2. Ar. Sapna | : | Vice-Chairperson |
| 3. Ar. N. K. Negi | : | Member |
| 4. Ar. Ramesh Kumar | : | Member |
| 5. Ar. Bansan Singh Thangkhiew | : | Member |

Ar. Kapil Setia, Member and Ar. Sadiq Ali D.A., Member, could not attend the meeting due to their pre-occupation and were granted leave of absence.

In attendance:

- | | | |
|----------------------|---|------------------------|
| 1. Shri R. K Oberoi | : | Registrar – Secretary |
| 2. Shri Deepak Kumar | : | Administrative Officer |

ITEM NO.01	CONFIRMATION OF MINUTES OF 209TH MEETING OF EXECUTIVE COMMITTEE OF THE COUNCIL HELD ON 11TH AND 12TH JANUARY, 2020 IN CHENNAI.
	<p>The Chairman informed the members that Minutes of the 209th Meeting of the Executive Committee held on 11th and 12th January, 2020, were circulated to the members on 27th January, 2020 and no views/ comments were received from members.</p> <p>The Committee deliberated on the Minutes and confirmed the same and thereafter the Chairman signed the Minutes.</p>
ITEM NO.02	ACTION TAKEN REPORT ON THE MINUTES OF 209TH MEETING OF THE EXECUTIVE COMMITTEE HELD ON 11TH AND 12TH JANUARY, 2020 IN CHENNAI.
	<p>The Executive Committee perused the action taken report on the Minutes of 209th meeting and noted the same.</p> <p>The Executive Committee while discussing Item No.4 requested Ar. N. K. Negi, Member, to suggest a member who can be part of the Committee to consider the communication received from MHRD suggesting therein the change in pay-scales and dropping certain Posts from the Council's proposal for amendments in the Council of Architecture Recruitment and Promotion Regulations.</p>



	<p>The Executive Committee while discussing Item No.7 noted that Order of the Madras High Court on the Writ Petition filed by Ar. P. Satheesh Kumar is still not received by the Council and is also not available on the Court's website and hence decided that MHRD be requested about the status of the case.</p> <p>The Executive Committee while discussing Item No.8(I) decided that the BDA be requested to seek refund of the GST amount from the concerned authorities and remit back the same to Council.</p> <p>The Executive Committee while discussing Item No.8(V) decided that a Limited Architectural Design Competition may be conducted for carrying out renovation of Council's office at India Habitat Centre, New Delhi. The Executive Committee desired that the provision for renovation to the extent of Rs.75/- Lakhs (approximately) be made in the budget provisions for the F.Y.: 2020-21. The Executive Committee decided to constitute a Committee comprising of Ar. N. K. Negi and Ar. Ramesh Kumar to prepare Design brief and guidelines for conduct of Competition. The Council will pay a fixed amount as honorarium to the selected architect/ architectural firm. Further, the Executive Committee also decided that IIID may be appointed as professional adviser to conduct the competition.</p>
ITEM NO.03	TO CONSIDER THE LEGAL OPINION DATED 17.01.2020 REGARDING CLAUSE 18 OF THE COA EMPLOYEES CPF TRUST DEED.
	<p>The Chairman informed the members that the Executive Committee in its 208th Meeting held on 13th December, 2019 decided to seek legal opinion on the COA employees CPF Trust Deed in view of comments received from some of the Council Members on Indemnity clause to Trustees in the Trust Deed.</p> <p>The Executive Committee considered the legal opinion dated 17.01.2020, as annexed with the agenda, of Adv. Lakshmi Gurung and decided that the same be circulated to all Council Members for their approval and 15 days' time be given for sending their views/ comments and the matter be placed before the Executive Committee with the views/comments of the Council Members, if any.</p>
ITEM NO.04	TO CONSIDER THE LEGAL OPINION DATED 21.01.2020 REGARDING GRANT OF APPROVAL FOR IMPARTING 2/3 YEAR DIPLOMA COURSES IN ARCHITECTURE/INTERIOR DESIGN AFTER 10TH AND 12TH LEVEL.
	<p>The Chairman informed the members that the Executive Committee in its 208th Meeting held on 13.12.2019, while considering the communications received from two institutions regarding Grant of approval for imparting 2/3 year diploma courses in Architecture/ Interior Design, after 10th and 12th level, decided to seek legal opinion in the matter.</p>



	The Executive Committee perused the legal opinion dated 21.01.2020 of Shri Naveen R. Nath, Advocate and after detailed deliberations decided to defer the matter to its next meeting.
ITEM NO.05	TO CONSIDER THE EMAIL DATED 10.02.2020 RECEIVED FROM AR. ABHAY PUROHIT, MEMBER, COA REGARDING CALCULATION OF FACULTY IN ARCHITECTURAL INSTITUTION.
	<p>The Chairman informed the members that the Council has received an email dated 22.01.2020 from Ar. Abhay Purohit, Member, COA, regarding calculation of faculty, based on actual intake, instead of sanctioned intake.</p> <p>The Executive Committee perused the email dated 22.01.2020 as enclosed with the Agenda and noted that Minimum Standards of Architectural Education prescribed by the Council from time to time, has specified the faculty pattern and number as per the intake sanctioned and not as per actual admissions during previous years. This practice has been followed over the years for inspections and for grant of approval. In case, the actual admissions are made the criteria for faculty strength and pattern, there will be lot of variance in the minimum standards being followed by institutions.</p> <p>There could be institutions in the country admitting students as low as 5 and thus, may not appoint any faculty. Further, it is very difficult to predict the number of admissions to be made in ensuing academic session and therefore number of required faculty will be indeterminate prior to grant of approval. This may also encourage institutions, which are not able to appoint minimum required faculty, to admit less students and still run the course, leading to deterioration of standards of education being imparted.</p> <p>The Executive Committee, therefore, decided that the existing norms regarding calculation of faculty as per sanctioned intake shall continue. The Executive Committee, further, decided that in case an institution is not able to fill-up the sanctioned intake, it may opt for surrender of its intake (seats) in the multiples of 40 to Council by sending a communication to this effect, before commencement of the academic session and may apply for additional intake as and when required.</p>
ITEM NO.06	RE-APPROPRIATION OF FUND FROM ONE UNIT OF APPROPRIATION TO ANOTHER AS PER REGULATION 26(9)(a) OF COUNCIL OF ARCHITECTURE REGULATIONS, 1982.
	<p>The Chairman informed the members that Council has taken office space on Lease from IHC at Core 4A upto 31.12.2019. The Executive Committee at its 208th meeting held on 13.12.2019 decided that IHC may be requested to extend the lease period for another 6 months w.e.f. 01.01.2020 to 30.06.2020.</p> <p>Accordingly, the Budget estimates under the head "Rent for Core 4A office at IHC/ Maintenance charge under the main head Expenses on</p>

	<p>Architectural Education were re-appropriated. The Executive Committee perused the approval note dated 13.01.2020 and ratified the action taken by the Chairman, Executive Committee, in the matter.</p> <p>The Executive Committee further decided that the renovation work of Council's office at NBCC Place, Okhla, New Delhi be undertaken at the earliest by seeking revised drawings and estimates from Babbar and Babbar Architects.</p>
ITEM NO.07	<p>TO CONSIDER THE VIEWS OF THE REGISTRAR, COUNCIL OF ARCHITECTURE, ON THE REPORT OF THE ADMINISTRATIVE REFORMS COMMITTEE.</p>
	<p>The Chairman informed the members that the Executive Committee in its 208th Meeting held on 13.12.2020, decided to provide a copy of the Report of the Administrative Reforms Committee to Shri R. K. Oberoi, Registrar, Council of Architecture for submitting his views/ clarifications on the findings of the Committee.</p> <p>He further informed Shri R. K. Oberoi, Registrar, Council of Architecture vide his letter dated 14.02.2020 has submitted his views in the matter. The Chairman, Executive Committee requested the Members to study the reply given by Shri Oberoi for the next meeting. The matter was accordingly deferred to the next meeting.</p>
ITEM NO.08	<p>TO TAKE NOTE OF THE PROGRESS ON NATA 2020 EXAMINATION.</p>
	<p>The Registrar-Secretary informed the members that process of online registration of candidates for NATA 2020 Examination has started w.e.f. 01.02.2020, for both Tests scheduled to be held on 19th April, 2020 and 31st May, 2020, respectively. The Council has issued a Public Notice on 01.02.2020 for the same on all India level in various leading Newspapers.</p> <p>As on 14.02.2020 a total of 17286 candidates have registered and 9780 candidates have completed their registration and has deposited fees to the Council.</p> <p>The Members were also informed that as per recommendations of the NATA Co-ordination Committee, the service provider has agreed to follow the revised exam pattern including providing drawing sheets for third drawing question within the same cost.</p> <p>The Executive Committee after deliberations decided that the Convenor be requested to finalize the paper setters and examiners for evaluation of drawing test. The Committee also stressed that questions in PCM should be based to test aptitude in PCM rather than testing skills of candidates in formulas and equations.</p>

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ITEM NO.09	TO CONSIDER THE COMPLIANCE SUBMITTED BY THE COLLEGES WHICH WERE ISSUED SHOW CAUSE NOTICES BY THE COUNCIL AFTER CONDUCT OF SURPRISE INSPECTIONS.
	The Chairman informed the members Council is in receipt of response from the institutions which were issued show cause notices based on the surprise inspection reports. The Executive Committee perused the response received from the institutions and decided as under:
SI.No.	LIST OF INSTITUTIONS
1	<p>HR11Ganga Institute of Architecture & Town Planning Kablana, Bahadurgarh-Jhajjar Road, Distt.Jhajjar-124104 (Haryana)</p> <p>The Executive Committee perused Application Forms submitted by the Institution for the Academic Session 2017-2018, 2018-2019, 2019-2020 of the B.Arch./ M.Arch. Courses and also inspection/assessment reports for the assessment year 2018-2019 for Additional Intake in B.Arch.Course along with attendance sheet of the 202nd Executive Committee meeting and extracts of the decision taken by the Executive Committee along with surprise inspection report dated 14.11.2019 and information furnished by the institution in response to Council's letter dated 18.12.2019. The Executive Committee also noted that the Institution was given approval for B.Arch.Course for a period 3 years in the academic session 2019-20 without inspection and without taking note of the earlier inspection report(s).</p> <p>The Executive Committee after perusing the information observed that the institution has not furnished the complete information as required by the Council. The Committee noted that the institution is lacking in the required faculty for the intake of 80 in B.Arch. Course and 20 in M.Arch. (Landscape) Degree Course and thus imparting deficient education. It was found that the Institution is also not paying salary to the faculty members as per norms.</p> <p>The Executive Committee, after detailed deliberations in the matter decided that institution be issued another show cause notice stating as to why the intake sanctioned to it for the academic sessions 2020-2021 and 2021-2022 in the B.Arch. and M.Arch. Course be not withdrawn in view of lack of faculty and other infrastructure facilities.</p> <p>The Executive Committee further noted that Ar. Vijay Garg who was Acting President of the Council in the year 2019, was also a student of M.Arch.(Landscape) Degree Course in the said Institution. Being a student and beneficiary from the institution, he should not have presided over the meeting of the Executive Committee to grant approval to the institution of which he is a student. Moreover, he should have informed the Council office about his status as a student in the said Institution. Thus, it is a case of conflict of interest and misuse of power by Ar. Vijay Garg, the then Acting President of the Council.</p> <p>The Executive Committee, therefore, decided that a communication be issued to Ar. Vijay Garg for explaining his conduct in the matter for granting extension of approval for 3 years to HR11 Ganga Institute of Architecture & Town Planning, Distt.Jhajjar (Haryana) without conduct of inspection in the year 2019 - 2020 and also for taking such a decision being a student of the same institution, and why this action be not treated as abuse of the powers vested in the office of the</p>

	President, Council of Architecture. This action of Ar. Vijay Garg has violated Regulation 2 (1) (viii), (ix) and (x) of the Architects (Professional Conduct) Regulations, 1989.
2.	HR22 Bhagwan Mahaveer School of Architecture Jagdishpur, Near O.P. Jindal University, Sonapat-131030, Haryana
	The Executive Committee perused the surprise inspection report along with the information furnished by the institution and decided that the same be referred to the Scrutiny Committee for detailed examination and making its report of the Executive Committee.
3.	MH99 Ramesh Phirodia College of Architecture, 105 A Guru Ganesh Complex Market Yard Road, Ahmednagar, MAHARASHTRA
	The Executive Committee perused the surprise inspection report along with the information furnished by the institution and decided that the same be referred to the Scrutiny Committee for detailed examination and making its report of the Executive Committee.

The First day meeting ended at 5.00 p.m. with a vote of thanks to the Chair.

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(SECOND DAY MEETING – 22ND FEBRUARY, 2020, FROM 10.00 A.M. ONWARDS)

PRESENT :

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|--------------------------------|---|--------------------|
| 1. Ar. Habib Khan | : | Chairman, in Chair |
| 2. Ar. Sapna | : | Vice-Chairperson |
| 3. Ar. N. K. Negi | : | Member |
| 4. Ar. Ramesh Kumar | : | Member |
| 5. Ar. Bansan Singh Thangkhiew | : | Member |

Ar. Kapil Setia, Member and Ar. Sadiq Ali D.A., Member, could not attend the meeting due to their pre-occupation and were granted leave of absence.

In attendance:

- | | | |
|----------------------|---|------------------------|
| 1. Shri R. K Oberoi | : | Registrar – Secretary |
| 2. Shri Deepak Kumar | : | Administrative Officer |

ITEM NO.10 TO CONSIDER REQUESTS RECEIVED FROM INSTITUTIONS IMPARTING B.ARCH. COURSE FOR CLOSURE OF INSTITUTION FROM ACADEMIC SESSION 2020-2021.		
	The Chairman informed the members that the following institutions have sent requests to the Council for closure along with prescribed charges of Rs.5 lakh. The Executive Committee after detailed deliberations in the matter decided as under:	
Sl.No.	Name & Inst.code of the Institutions	Course and commencement year
1.	TN27 SVS School of Architecture J P Nagar, Arasampalayam, Myleripalayam, Coimbatore, Tamil Nadu	B.Arch. course – 2010
	The Executive Committee rejected the request of the institution for progressive closure and decided that the institution may undertake for immediate complete closure after furnishing details of complete payment of salary to faculty members and non-teaching staff till date, no objection from students and compliance with the obligations of the institution at the time of opening and closure of the institution. After receipt of the above information/ documents, the request of institution for closure will be processed by the Council.	
2.	UP47 College of Architecture, IIMT University, O-Pocket, GangaNagar, Meerut, UTTAR PRADESH	B.Arch. course – 2018

	<p>The Executive Committee approved the request of the institution for closure since it could not admit any student in the B.Arch. Course. The Executive Committee noted that the Institution has not deposited the closure charges and has requested for deduction of the same from out of security deposit with the Council. The Executive Committee after detailed deliberations in the matter, decided that Rs.5,00,000/- (five lakhs) be retained as closure charges and Rs,20,00,000/- (Twenty Lakhs) be refunded to the institution.</p>	
ITEM NO.11	<p>TO CONSIDER REPORT RECEIVED FROM THE INSPECTORS WITH REFERENCE TO APPROVAL FOR CLOSURE OF INSTITUTION FROM ACADEMIC SESSION 2020-2021.</p>	
	<p>The Executive Committee appointed Council's observers/ inspectors on the closure request received from the following institution(s):</p>	
Sl.No.	Name & Inst.code of the Institutions	Course and commencement year
1.	<p>TN14 Salem School of Architecture Vinayaka Mission's KirupanandaVariyar, Engineering College Campus, NH-47, Sankari Main Road, PeriyaSeeragapadi (PO), SALEM-636 308</p>	<p>B.Arch. course – 2005</p>
	<p>The Executive Committee perused the inspection report of the Two Member Committee comprising of Ar. J. Manoharan and Ar. Jayalakshmi V.appointed by it and noted as under :</p> <p>i) The institution has already been closed; ii) No Head in the Institution; iii) All faculty have been relieved from the duty; iv) All students have been transferred to the TN72 School of Architecture & Planning, Chennai.</p> <p>The Inspection Committee has also visited the institution in which students have been transferred i.e. TN72 School of Architecture & Planning, Chennai and recommended that the TN14- Salem School of Architecture, Salem may be closed.</p> <p>The Executive Committee after deliberations in the matter decided that the Institution should submit an undertaking that it has complied with the obligations of the institution at the time of opening and closure of the institution. The Institution is also required to submit no dues certificate of the faculty and non-teaching staff and an undertaking that no issue of any student is pending.</p>	
ITEM NO.12	<p>TO CONSIDER THE LETTER RECEIVED FROM MH105-SCHOOL OF ARCHITECTURE, D.Y. PATIL DEEMED TO BE UNIVERSITY, NAVI MUMBAI (MUMBAI), FOR MERGER OF THE TWO INSTITUTIONS UNDER DY PATIL DEEMED TO BE UNIVERSITY OF MH105 TO MH16.</p>	
	<p>The Chairman informed the members that the Council of Architecture is in receipt of letter dated 06.02.2020 from MH105- School of Architecture, D.Y. Patil University, Navi Mumbai for reconsideration of the decision of</p>	



	<p>the Council rejecting its request for merger of the two institutions of same Trust namely, MH105 to MH16.</p> <p>The Executive Committee perused the letter dated 06.02.2020 and noted that MH-16, D.Y.Patil School of Architecture Dr.D.Y.Patil Univ Campus, Vidya Nagar Sector-7, Nerul, Navi Mumbai was started in the year 1992 and was affiliated with University of Mumbai. Later, the Trust of institution established the D.Y. Patil Deemed to be University but could not bring the said school (MH16) as part of the Deemed to be University due to prevailing Regulations and started a New School MH105 -School of Architecture, D Y Patil Deemed to be University, Sector 7 Nerul, Navi Mumbai.</p> <p>The Executive Committee after detailed deliberations decided that the institution may seek transfer of students from MH105 to MH16 by making request to the Council and may apply for closure of MH105 by following the due process. The Executive Committee also decided that the Institution may apply for additional intake, if required.</p>	
ITEM NO.13	STATUS OF APPLICATIONS/ PROPOSALS RECEIVED BY THE COUNCIL FOR IMPARTING B.ARCH/ M.ARCH. DEGREE COURSES FROM THE ACADEMIC SESSION 2020-2021 ONWARDS :	
	<p>The Chairman informed the members that the Council is in receipt of applications/proposals from institutions imparting B.Arch./M.Arch. degree courses in the country for extension of Approval, Additional Intake, introduction of M.Arch. course. The Council has also received applications from new institutions for introduction of B.Arch. Course. The details of number of applications are as under:</p>	
	Applications received for Extension of Approval of B.Arch. course:	374 (out of 420)
	Applications received for Extension of Approval of M.Arch. course:	83 (out of 87)
	Applications received for Additional Intake of 40 in B.Arch. course:	15
	Applications received for Introduction of M.Arch. course:	21
	Applications received for Introduction of B.Arch. course:	19
	<p>The Executive Committee decided that the proposals of the new institutions be referred to the Scrutiny Committee for their recommendation duly considering the Draft Policy on New Institutions.</p> <p>The Executive Committee further decided that the institutions who have applied for Additional Intake/Restoration of Intake in B.Arch./ M.Arch. Course for the academic session 2020-2021 be inspected. The Executive Committee also decided that in case of Extension of Approval the</p>	

	<p>inspection be carried out of institutions which were found to be deficient last year or some complaints have been received against them or are otherwise due for inspection and authorized the Chairman to appoint Inspection Committees for inspection of such institutions.</p> <p>Further, the Executive Committee decided that all inspections will be carried out as surprise inspections. All arrangements for stay, travel, etc. of inspectors shall be made by the Council.</p>
ITEM NO.14	TO RECEIVE INFORMATION REGARDING WRIT PETITION NO.8948 OF 2019, FILED BY TIRUCHIRAPPALLI CENTRE OF INDIAN INSTITUTE OF ARCHITECTS AGAINST STATE OF TAMILNADU & OTHERS.
	<p>The Registrar-Secretary informed the members that the Tiruchirappalli Centre of Indian Institute of Architects has filed the above petition challenging the provisions of Tamil Nadu Combined Development and Building Rules 2019. The rules inter alia provide for registration of Architects and similar competence for Architects as well as Engineers. The attention of the Council has also been invited by Indian Institute of Architects, Tiruchirappalli Centre on the same vide their letter dated 15.11.2019</p> <p>The Council of Architecture has received the above Petition from the Central Government, Senior Panel Advocate on 16.05.2019. The Council on receipt of the above petition appointed Advocate Shri Naveen R. Nath, New Delhi, in the matter, who is very experienced advocate in matters related to the competence of Architect's vis-a-vis other persons and the provisions of Building by laws prescribed by various Authorities and have represented the Council in various courts.</p> <p>Further, it has come to the notice of the Council that the Government of Tamil Nadu has further amended the Rules vide Government order dated 31.01.2020 and has introduced new category of persons like Architectural Assistants and Technical Assistant and has also prescribed an experience of 2 years to carry on the functions similar to an Architect. The amended Rules have been brought to the notice of the Council's advocate for objecting them appropriately before the Madras High Court at Madurai Bench.</p>
ITEM NO.15	ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR.
	I) Approval of Council of Architecture (Minimum Standards of Architectural Education) Regulations, 2019:
	<p>The Registrar-Secretary informed the members that the Ministry of HRD, Govt. of India, has referred the Draft Regulations to the Directors of SPA, New Delhi and SPA, Vijayawada and sought their views/ comments. All the suggestions were discussed threadbare in a meeting Chaired by Shri</p>

	<p>Madan Mohan, ADG, Department of Higher Education, MHRD. After discussions some changes were suggested by the Ministry.</p> <p>The Executive Committee perused the Draft Minimum Standards Regulation 2019 clause by clause and considered the proposed changes as highlighted in the document.</p> <p>The Executive Committee after having threadbare discussions accepted some changes and could not accept some changes proposed by the Ministry. The Executive Committee after detailed deliberations in the matter approved the Draft Regulations and decided that the same may be submitted to the Central Government for approval and also be circulated to all Council Members.</p> <p>Further, during the course of the discussions on the Regulations, the Committee's attention was drawn to the fact that though these Regulations lay down the minimum norms to be complied with by the Architectural Institutions, however, there are no provisions to take action against institution in case of any default/ non-maintenance of minimum standards. Further, the Council is inviting applications/ proposals for its approval, but the procedure is not laid down under these Regulations. Similarly, the procedure for closure of institutions and remedial measures in case of deficient education, such as, conduct of Academic Review, Bridge Course, etc. are not laid down. The Committee was informed that such provisions were included in the Draft Regulations approved by the Council in the year 2015.</p> <p>The Executive Committee after deliberations in the matter in detail decided that addendum to the Draft Regulations be prepared and circulated to all Executive Committee Members for their perusal and approval at the earliest.</p>
	<p>II) Approval of List of Inspectors for inspection of Architectural Institutions:</p>
	<p>The Executive Committee perused the attached list of Inspectors for inspection of Architectural Institutions and after deliberations authorized the Chairman, Executive Committee, to finalize, add or delete inspectors from the List and appoint inspectors for inspections of institutions from the approval list for the academic session 2020-21.</p>
	<p>III) Awareness about NATA 2020 Examination:</p>
	<p>The Executive Committee deliberated on the progress/ preparations made for NATA 2020 Examination and discussed as to how more awareness can be spread about the NATA 2020 examination. The Committee after deliberations in the matter decided that Posters be made on the NATA examination and be circulated to architectural institutions for placing them at appropriate places to spread awareness about the architecture course and the aptitude test being conducted by the Council. Further, the</p>

	Executive Committee also desired that press release about NATA should be published in leading newspapers in order to spread awareness about NATA.
	IV) Preparation of Manual for Architectural Practice:
	<p>The Chairman informed the members that the Council is required to prepare Manual for Architectural Practice so that duties, role and functions of architects and services expected from them can be defined and streamlined. This will not only be in the interest of architects but also the client(s) and will bring in more transparency, credibility and professional approach in the working of Architects.</p> <p>The Executive Committee after detailed deliberations constituted a Sub-Committee comprising of following members:</p> <ol style="list-style-type: none"> 1. Ar. Jitendra Sehgal, Convenor; 2. Ar. J. Manoharan, Member; 3. Ar. P. Vaitianadin, Member; 4. Ar. Vijay Uppal, Member; 5. Ar. Prashant Sutaria, Member 6. Ar. Sandeep Shikre, Member; and 7. Ar. Salil Randive, Member <p>The Sub-Committee shall prepare a Manual of Architectural Practice comprising of following topics:</p> <ol style="list-style-type: none"> a. Architectural Assignment; b. Draft Contract Documents; c. Defining of delivery of architectural service; and d. Any other matter which the Committee feels relevant for the profession. <p>The Sub-Committee shall complete above exercise within 3 months from the date of its constitution.</p>
	V) To consider issues related to Women Architects:
	<p>The Chairman and Vice-chairman invited attention of the members towards the issues faced by Women Architects in the country. The Vice-Chairman informed that the women Architects are facing lots of challenges whether they are in employment in government bodies, private firms, working in architectural institutions or carrying out independent architectural practice. She stressed that the Council should make out some mechanism to address their concerns and also to attract more women towards profession of Architecture which is a very creative and highly skill-based profession.</p> <p>The Executive Committee after detailed deliberations in the matter decided to constitute a Sub-Committee comprising of following members:</p>

	<p>i) Ar. Sapna, Vice-President, COA, Convenor; ii) Ar. Bapilu Chai; Member; iii) Ar. Madhavi Desai; Member iv) Ar. Smita Khan, Member v) Ar. B. V. Satish, Member</p> <p>The Executive Committee decided that the role of Sub-Committee shall be to identify the areas of concerns of women architects and look into the complaints of sexual harassment and similar complaints, if any and suggest ways and means to address such issues and also make recommendations for attracting more women to the profession of architecture.</p>
	VI) Social media interface of Council:
	<p>The Executive Committee deliberated that the presence of the Council's activities on social media is must so as to make the concerned stakeholders aware of the activities and initiatives of the Council from time to time and have their feedback on the same.</p> <p>The Executive Committee decided that important decisions/ initiatives/ information on programme be placed in Social Media, such as Twitter, Facebook, Instagram etc. apart from publication in Newspapers and Council's website.</p>
	VII) Information on Recent Activities of the Council:
	<p>The Executive Committee deliberated in matter and decided that the activities and initiatives of the Council be placed on Council's website and be updated on monthly basis.</p>
	VIII) Policy on Use of Logo of Council by other organisations in their programme etc.:
	<p>The Executive Committee noted that the Council is partnering/ collaborating with various organisations in conduct of programme/ workshop etc. for benefit of architects, students and architectural institutions. The Committee after detailed deliberations decided to formulate a policy for the use of Council of Architecture's logo by entities other than the council itself:-</p> <p><u>USAGE POLICY FOR THE LOGO OF THE COUNCIL OF ARCHITECTURE:</u></p> <ol style="list-style-type: none"> 1. The logo is protected from being used incorrectly or inappropriately. 2. The logo cannot be used for any commercial endorsements or unauthorised support under any circumstances. The unauthorised support shall be decided by the EC of the council. 3. The logo can be used with permission for one event/conference/seminar or any other such use as deemed fit by the council. The said permission shall be deemed to have been given only

once to any institution/organisation/entity. For any subsequent event/conference/seminar, new permission shall be taken from the council office.

4. The permission has to be given in writing from the office of the Registrar of Council who will seek the permission of the EC in special cases arising outside this policy.
5. No permission is needed if the logo is being used by a journalist for official writing in the media he/she is employed with, media outlet using the same for editorial content. However, prior to use of the logo, written communication to the council is made beforehand.
6. The use of the logo with any colour other than black, white or gold is not permitted.
7. Further guidance for use of the logo after written permission, is as follows:-
 - Do not alter or deform the shape of the logo in any way. The logo must appear exactly as shown in the image below: the elements, proportions and relationships must not change along with the text below the logo. The graphic and the text together combine to become the logo.
 - Do not replace the logotype with a different typeface.
 - Do not imitate any element of the logo, for any purpose.
 - Do not use the logo or logotype as an element in titles, headlines or text.
 - Do not place competing visual elements (including but not limited to other logos) close to the logo.
 - Do not set type near to the logo that could be construed as a corporate slogan or motto.
 - Do not display the logo more prominently than your own trademarks, logos and names. This includes, but is not limited to company name, trade name, product name, service name, technology name, social media name or handle. However, the logo shall be placed appropriately in a clear visible way.
 - Do not use the logo in any orientation other than horizontally.
 - Do not use or register the logo (or any part of it) as part of another trademark, logo or name. This includes but is not limited to a company name, trade name, product name, service name, technology name, social media name or handle.
 - Do not use the logo in any manner that expresses or implies that Council of Architecture has any affiliation, sponsorship, endorsement, certification, or approval of your product, service, or company ad also the philosophy, thought process or the theme and content of the event/conference/seminar etc.
 - Do not use the logo to make fun of Council or portray it in a negative way.

Council reserves the sole right to alter or refuse any permission to any third party to use its logo if such use does not comply with these guidelines or as stipulated/alterd from time to time.

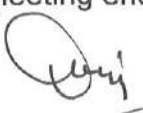


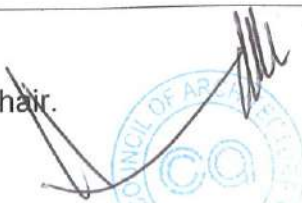
	<p>Also use of the logo of the council in conjunction with advertisement/support of any alcoholic beverage or tobacco products is strictly prohibited.</p> <p>The Council logo shall not be used for anti-government protests of any kind, governmental policy criticism or anything suggesting or implicating government in/under any circumstances.</p> <p>Council logo is available for use based on above policy, subject to the terms of its use so defined (the "Usage Policy"). Permission is granted to use the logo only on the conditions set forth in this Usage Policy and not otherwise. The logo is the sole and exclusive property of Council. Your use of any logo implies acceptance of, and agreement with, the terms of the Usage Policy. Any use of the logo that does not comply with the Usage Policy is not authorised. Council reserves the right to revoke its approval of use of the logo at any time. <i>"Council" herein above refers to Council of Architecture.</i></p>
	<p>IX) Conduct of ECBC Programme:</p>
	<p>The Chairman informed the members that the Council has entered into an MOU with Bureau of Energy Efficiency (BEE) for providing education and training of Energy Efficiency Building Code framed by BEE. The Council has successfully conducted several training programme all over India. However, the participation certificates are yet to be issued to the participants by BEE. The Executive Committee decided that the BEE is requested to issue the participation certificates at the earliest.</p> <p>The Executive Committee further decided that the ECBC Training programme be conducted at the following places:</p> <p>i) Shimla, (ii) Chandigarh, (iii) Nagpur (iv) Northeast (Mizoram and other places). Ar. Bansan Singh Thangkhiew, EC, member shall coordinate the programme to be scheduled in Northeastern Region and other programmes be conducted with help of architectural institutions of the concerned region.</p>
	<p>X) Conduct of Outreach programme by the Council:</p>
	<p>The Executive Committee noted that the Council is conducting Outreach Programme in order to address the concerns of practicing architects and academicians all over India and till now three programme have been conducted i.e. at Chandigarh, Chennai and Bengaluru. The Committee decided that further programmes shall be conducted by the Council with the co-operation/support of IIA Chapters/ Centres/IIID in the concerned area and no other organization/ persons be involved in the same.</p> <p>The Committee also decided that information about outreach programme be updated on the Council's website.</p>

	XI) Policy for Closure of the Institution:
	<p>The Executive Committee noted that the Institutions are applying to the Council for Closure of the Institution and also perused the policy of the Council along with the information/documents as required/asked for from the Institutions by the Council.</p> <p>The Committee after detailed deliberations decided to formulate a policy for closure of the Institution as under:</p> <p>An existing Institution seeking Closure, through its Promoter, shall apply to the Council, in prescribed format along with documents as may be required, and payment of charges of Rs.5,00,000/-. In case the institution has submitted Security Deposit to the Council, the amount may be deducted from the Security Deposit and balance amount, if any, be refunded to the institution.</p> <p>The Council shall not consider for Progressive Closure of an institution. The application submitted by institution shall be considered for complete closure and the students, if any, pursuing B.Arch. Course shall be transferred/migrated to appropriate semester/level of the course to other institutions approved by the Council in the State within the sanctioned intake as per the available vacancy of seats. The institutions/universities receiving the migrated students from such institutions applying for closure may be required to conduct examination, classes etc. in case student(s) have any pending papers/backlogs in previous semesters.</p> <p>The application for closure shall be approved by the Council subject to submission of following documents by the institution:</p> <ol style="list-style-type: none"> Details of B.Arch. course being imparted at the institution along with year-wise number of students admitted/passed out (if any) from institution since inception of the course. Year-wise list of current students (if any) studying the B.Arch., course including name, father's name, date of birth, enrolment numbers issued by Council, NATA/Aptitude Test marks/rank with Roll No, year/semester of course, previous ATKT subjects & status of pass/fail, etc. Reasons for closure of institution. The permission/NOC of the concerned University and competent authority of the respective State/Central Government. The consent/NOC of the B.Arch. students currently studying, if any, is obtained. Certificate from competent authority of institution that no matter related to students are pending at the institution. Certificate from competent authority of institution that all marksheets have been issued to the B.Arch. students for their previous examinations.

	<p>viii. Undertaking from competent authority of institution that all original certificates of the students shall be returned to the students after application for closure is approved by the Council.</p> <p>ix. No due certificate of salary and other allowances/dues of faculty, non-teaching staff.</p> <p>x. Certificate that no Court case is filed/ pending against the Institution related to conduct of B.Arch. course and no Charge sheet is filed against the Institution.</p> <p>In case the institution did not commence the B.Arch. course after approval from the Council and did not admit any students, only relevant documents, as may be applicable, shall be submitted by the institution."</p>
	<p>XII) Draft Policy for Development of Architecture Education 2020:</p> <p>The Executive Committee perused the Draft Policy for Development of Architecture Education 2020 as submitted by the Committee (annexed herewith as Annexure-A) on Perspective Plan for Architects and noted that the Committee has adopted four criteria for assessing demand of Architects in the country as under:</p> <ul style="list-style-type: none"> i) Distribution of population in various States and Union Territories; ii) Demand for admission into architectural institutions; iii) Availability of qualified teaching faculty; iv) Current state of overall economy. <p>The Executive Committee also noted that the Committee has divided the States/ regions into Four categories for considering approval to Architectural Institutions.</p> <p>The Executive Committee after detailed deliberations accepted the conditions set out by the Committee in its report and decided that the same be placed before Council for according its approval to the Draft Policy for Development of Architecture Education 2020, so that the same can be implemented and put on Council's website for information of all concerned.</p>

The meeting ended at 9.00 p.m. with a vote of thanks to the Chair.


R.K. OBEROI
REGISTRAR- SECRETARY


AR. HABEEB KHAN
CHAIRMAN
EXECUTIVE COMMITTEE