

**COUNCIL OF ARCHITECTURE**  
 (A Statutory Authority, Ministry of Education, Government of India)  
 India Habitat Centre, Core 6A, 1<sup>st</sup> Floor, Lodhi Road, New Delhi-110 003  
 Tel: 011-49412100 [30 lines], Fax: 011-2464 7746  
 E-Mail: renewal-coa@gov.in, Web: www.coa.gov.in

**FORM FOR ISSUANCE OF DUPLICATE CERTIFICATE OF REGISTRATION**

**Date:** \_\_\_\_\_

I hereby request you to issue duplicate certificate of registration. My Registration and communication details are given below:-.

1.	Registration No.	:	CA/_____/_____	<i>AFFIX LATEST PASSPORT SIZE PHOTOGRAPH HERE</i>
2.	Name	:	_____	
3.	Fee Type (Pls. tick ✓)	:	DCR Fee  Other(s) <input type="checkbox"/> Specify _____	
4.	Payment Mode (Pls. tick ✓)	:	Cash <input type="checkbox"/> Demand Draft <input type="checkbox"/> <input type="checkbox"/> DD No. _____	Credit Card* <input type="checkbox"/> Debit Card* <input type="checkbox"/>
5.	Amount	:	(Rs.) _____	
6.	Certificate of Registration Status	:	Lost <input type="checkbox"/> (Affidavit enclosed)	Laminated <input type="checkbox"/> (Original Certificate of Registration enclosed)
7.	Communication Details : (fill below mentioned details)			
<b>Address:</b>		<b>Mobile:</b> _____		
_____		<b>E-Mail :</b> _____		
_____		Res.: STD Code: _____ Tel.No. _____		
_____		Off.: STD Code: _____ Tel.No. _____		
<b>CITY:</b> _____ <b>PIN</b> _____		Fax: STD Code: _____ Tel.No. _____		
<b>STATE:</b> _____				

I authorize Mr./Mrs./Ms. \_\_\_\_\_, whose signature is duly attested to submit my application along-with required documents for above said purpose and to collect the same, after issuance of Duplicate Certificate of Registration.

_____ <b>(Signature of the ARCHITECT)</b>	_____ <b>(Signature of the Representative)</b>
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**NOTE:** In case of payment to be made by Demand Draft the same should be drawn in favour of 'COUNCIL OF ARCHITECTURE' and payable at Delhi/New Delhi. Pls. attach latest photograph and affidavit for issuance of D.C.R.. as prescribed by the Council of Architecture. \*Bank commission extra, as applicable.

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**ACKNOWLEDGEMENT**

Received the renewed Original Certificate of Registration bearing No. CA/\_\_\_\_\_/\_\_\_\_\_ on \_\_\_\_\_

\_\_\_\_\_ (Receiver's Signature)      \_\_\_\_\_ (Receiver's Name)      \_\_\_\_\_ (Receiver's Mobile No.)  
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**FOR OFFICE USE ONLY**

Receipt No. \_\_\_\_\_ Date : \_\_\_\_\_ for Rs. \_\_\_\_\_