

Bid Document

Bid Details	
Bid End Date/Time	19-07-2021 14:00:00
Bid Opening Date/Time	19-07-2021 14:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	75 (Days)
Ministry/State Name	Ministry Of Human Resource Development
Department Name	Department Of Higher Education
Organisation Name	Council Of Architecture
Office Name	India Habitat Centre, New Delhi
Item Category	Custom Bid for Services - Web Portal Office Management system Dak Portal ELearning Library ELearning and Mobile Application
Contract Period	4 Month(s)
Years of Past Experience required	3 Year (s)
Past Experience of Similar Services required	Yes
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years of Experience and Turnover	No
SHG Exemption for Years of Experience and Turnover	No
Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Time allowed for Technical Clarifications during technical evaluation	2 Days
Floor Price	This bid has been created/published with floor price(minimum value) selected by the Buyer. Service Providers are advised to quote above the minimum floor value.
Estimated Bid Value	3000000
Evaluation Method	Total value wise evaluation

EMD Detail

Advisory Bank	State Bank of India
EMD Percentage(%)	5.00
EMD Amount	150000

ePBG Detail

Advisory Bank	State Bank of India
ePBG Percentage(%)	10.00
Duration of ePBG required (Months).	4

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

Registrar
India Habitat Centre, New Delhi, Department of Higher Education, Council of Architecture, Ministry of Education, Gov. Of India
(Raj Kumar Oberoi)

Splitting

Bid splitting not applied.

1. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid data sheet (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

3. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.

Additional Qualification/Data Required

Introduction about the project /services being proposed for procurement using custom bid functionality:[1625728641.pdf](#)

Instruction To Bidder:[1625728648.pdf](#)

Pre Qualification Criteria (PQC) etc if any required:[1625728654.pdf](#)

Scope of Work:[1625728660.pdf](#)

Service Level Agreement (SLA):[1625728670.pdf](#)

Payment Terms:[1625728676.pdf](#)

Penalties:[1625728682.pdf](#)

Project Experience and Qualifying Criteria Requirement:[1625728698.pdf](#)

GEM Availability Report (GAR):[1625728709.pdf](#)

QCBS Document elaborating detailed QCBS Criteria pertaining to Services / Project Procurement if any as per applicable norms:[1625728731.pdf](#)

This Bid is based on Quality & Cost Based Selection (QCBS) . The technical qualification parameters are :-

Parameter Name	Max Marks	Qualification Methodology Document
Annual turnover during each of the last 3 FY (2017-18, 2018-19, 2019-20)-upto of Rs 50 Cr - 3 Marks/ From Rs 51 Cr to Rs 100 Cr - 6 Marks/From Rs 101 Cr To Rs 250 crores and above - 10 Marks/Above Rs 251 Cr - 20 Marks	20	View File
Executed web design projects / web application development projects with each project of min value Rs 5 lakhs during the last 3 FY(2017-18, 2018-19, 2019-20) - 3 projects- 1 Marks/6 projects- 3 Marks/9 projects- 6 Marks/12 projects- 10 Marks	10	View File
must have minimum one of the following:ISO 9001:2015/ ISO 27001:2013/CMMI level 3 or above certified- ISO 9001:2015 - 1 Marks/ ISO 9001:2015 and ISO 27001:2013 - 5 Marks ISO 9001:2015 and ISO 27001:2013 and CMMI level 5 or above certified -10 Marks	10	View File
Total No of IT Professionals on bidder's roll- 1 to 500 Nos: 1 Marks/501 to 1000 Nos: 3 Marks/1001 to 1500 Nos: 5 Marks/1501 or 2500 Nos: 10 Marks/More than 2500 Nos: 20 Marks	20	View File
Technical Presentation on the understanding of the scope of requirement, methodology for design & development	40	View File

QCBS Weightage(Technical:Financial):70:30

Presentation Venue:online and/or offline mode

Custom Bid For Services - Web Portal Office Management System Dak Portal ELearning Library ELearning And Mobile Application (1)

Technical Specifications

Specification	Values
Core	

Specification	Values
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	Web Portal Office Management system Dak Portal ELearning Library ELearning and Mobile Application
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
Addon(s)	

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Service Quantity of Procurement (to be chosen 1 in all circumstances)	Additional Requirement
1	Raj Kumar Oberoi	110003,India Habitat Centre, Core 6A First Floor, Lodhi Road, New Delhi	1	N/A

Buyer Added Bid Specific Additional Terms and Conditions

- Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.
- ISO 9001: The bidder or the OEM of the offered products must have ISO 9001 certification.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in

General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---