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COUNCIL OF ARCHITECTURE

NOTICE FOR APPROVAL PROCESS 2019-2020

It is hereby informed to all concerned that all institutions are required to submit online application form(s) at the web portal of the Council i.e.**www.coa.gov.in** for seeking extension of approval for 2019-2020 and/or applying for additional intake/introduction of B.Arch./M.Arch. courses. For the same, an option is being made available at the existing login accounts of the institutions at Council's website.

The user ID and password already provided for issuance of enrolment numbers shall be valid and the same can be used to login into the account for submitting the application.

After filling up online application form, institutions shall be required to deposit charges (per course) towards "Inspection/Extension of Approval Charges" by opting to pay online or through demand draft and accordingly submit the application. The demand draft should be drawn in the favor of "Council of Architecture" payable at New Delhi. After application is submitted, the institutions should take a print out of the application and send the same, duly signed by the competent authority of the institution/University, to the office of the Council.

The institutions shall be required to submit the hard copy of the Form (One Set only) together with print out of enclosures and proof of payment/demand draft, within seven days of online submission of the application, to facilitate inspection.

The existing institutions which are not due for inspection for 2019-2020 shall be required to fill up mandatory disclosure form online and send the print out of the same with enclosures, duly signed by the competent authority of the institution/University, to the office of the Council. The application forms for applying for additional intake and introduction of M.Arch. course shall also be made available online at the login account of institutions and may be filled up by institutions.

New institutions : The institutions applying for introduction of B.Arch. course for intake of 40 shall be required to register themselves and set up their username and passwords following which they can log into their account and fill up the application. For a new institution applying for intake of 40, it must possess minimum 8000 sq. m. or Independent or undivided and contiguous share of land adequate enough to provide for built floor space of at least 2,000 sq.m., provided further that the built space should be contiguous. Further, the Institution should also have sufficient space for sports, co-curricular activities and hostel, canteen and other facilities. The land where the building of the institution is located/built must be institutional land and must be owned by the trust / society / company.

The Institutions are advised to refer to the academic calendar of the Council displayed at its website for compliance of the last dates for submission of online Application and other events.

December 3, 2018

Registrar
Council of Architecture