

Bid No.: CA/2026/Estb/156/PC_Quotes/02
Date: 05.05.2026

Subject: Invitation of Sealed Quotations for “Supply, Installation & Commissioning of 05 Desktop Computer Systems with Accessories”

The Council of Architecture invites **sealed quotations** from eligible and reputed OEMs/Authorized Dealers for supply, installation and commissioning of Desktop Computer Systems with accessories as per details given below:

A. Technical Specifications of computers are given below :

| Component | Specification |
|------------------|---|
| Make | Dell |
| Processor | Intel Core i7 (14th Gen – i7-14700 or higher/equivalent) |
| RAM | 32 GB DDR5 (Expandable up to 120 Gb or higher) |
| Storage | 1 TB PCIe NVMe M.2 SSD |
| Graphics | Integrated (Intel UHD 770 or better) |
| Operating System | Windows 11 Professional (Pre-installed & Licensed) |
| Wireless | Wi-Fi 6 (2x2) |
| Bluetooth | Version 5.3 or higher |
| Monitor | 24” LED Full HD (1920x1080) Monitor with Inbuilt Camera & Speakers |
| Accessories | Wireless Keyboard & Mouse |
| Warranty | 3 Years Onsite Comprehensive Warranty |

B. Other Terms & Conditions:

1. The Format of Financial Bid for submission of quotation is enclosed as Annexure-1.
2. All duties, taxes and other levies payable by the bidder shall be included in the item rate.
3. The number of systems may also increase if the need is felt and approved by the Competent Authority.
4. The bidder should have prior experience in the supply of similar items and must submit documentary evidence in support of such experience.
5. The bidder shall submit self-attested copies of the GST Registration Certificate and PAN.
6. The offered products must strictly conform to the prescribed technical specifications and warranty requirements.
7. The bidder shall submit the product brochure/datasheet for the quoted model(s).

For COUNCIL OF ARCHITECTURE

Authorised Signatories

8. Any defect arising during the warranty period shall be rectified within 48 hours of complaint registration, failing which appropriate action may be taken as deemed fit.
9. Only new, unused, and genuine products shall be supplied. Refurbished or second-hand items will not be accepted.
- 10. The bidder may quote one or more models, clearly indicating the make and model for each item.**
11. Delivery shall be completed within 7 days from the date of award of contract. Installation and commissioning shall be carried out at site without any additional cost.
12. All systems shall be delivered in a ready-to-use condition, duly installed and configured.
13. Payment shall be released within 10 days after successful delivery, installation, and acceptance of the goods by the Council.
14. The Council may seek any further information or revised quotations, if deemed necessary, and reserves the right to accept or reject any bid, either wholly or partially, without assigning any reason.

The sealed quotations should be reach by Post/ By hand in office of **The Registrar, Council of Architecture, NBCC Place, 7th Floor, Okhla Phase I, New Delhi-110020**. The last date for receipt of sealed quotation is 5.00 p.m. of 15th May 2026.

The envelope should be superscribed:

**“QUOTATION FOR SUPPLY, INSTALLATION & COMMISSIONING OF DESKTOP COMPUTER SYSTEMS”
For COUNCIL OF ARCHITECTURE**


Authorised Signatories
R.K. Oberoi
Registrar
Council of Architecture

**FINANCIAL BID FOR SUPPLY, INSTALLATION & COMMISSIONING
OF FIVE(05) DESKTOP COMPUTER SYSTEMS WITH ACCESSORIES**

| Sl. No. | Item Description | Model and Rate per Unit | Total for 5 units (Rs.) |
|----------------|--|---|--------------------------------|
| | Item Description | Make: Dell | |
| 1. | Desktop Computer Systems (as per specifications mentioned in Limited Tender Enquiry) | Model: _____ Rate: _____ | _____ |
| 2. | GST (extra, if applicable) | | |
| 3. | Grand Total | | |

BIDDER DETAILS:

| | | |
|--|---|-----------------------------------|
| Name of Firm/Company | : | |
| Full Postal Address of Firm/Company with PINCODE | : | |
| Contact Details | : | |
| Email | : | |
| PAN of Firm/Company | : | (Pl enclose certificate/document) |
| GST No. of Firm/Company | : | (Pl enclose certificate/document) |
| Year of Establishment/ registration of Firm/Company | : | |
| Total Experience of supply of similar products (years) | : | (Pl enclose relevant documents) |
| Name & Designation of Authorised Signatory | : | |
| Contact Details of Authorised Signatory | : | |
| Email of Authorised Signatory | : | |

Authorised Signatory
(Signature with Seal)

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DECLARATION:

I/We hereby declare and undertake that:

1. The product shall be executed strictly in accordance with the specifications, terms and conditions prescribed by the Council of Architecture.
2. The rates quoted by me/us shall remain valid for a period of **30 days** from the last date of submission of bids.
3. I/We understand that in the event of withdrawal or modification of the bid during the validity period, or in case of failure to accept the award of contract or comply with the terms and conditions, the Council of Architecture shall be at liberty to take appropriate action as deemed fit, including suspension/debarment from participation in future tenders, as per applicable rules.
4. I/We further certify that all information furnished in the bid is true and correct to the best of my/our knowledge and belief.

Authorised Signatory

(Signature with Seal)